

## Certificate II in Community Services Support Work

CHC20102

Provided in partnership with Robinson College  
NTIS90449

*This course is suitable for a wide range of occupations working in residential facilities providing, for example, cleaning, laundry and maintenance services. There are 12 units in this course – 7 core and 5 elective.*

An example of the selection of topics that are available is:

- Work within a legal and ethical framework
- Communicate with people accessing the services of the organisation
  - Participate in the work environment
- Respond effectively to difficult or challenging behaviour
  - Participate in safety procedures for direct care work
- Comply with infection control policies and procedures in health work
  - Orientation to aged care work OR
    - Orientation to disability work
- Perform routine servicing of plant, equipment and machinery
- Use hand and power tools
- Collect and maintain linen stock at user-location
- Perform general cleaning tasks in a clinical setting
- Handle waste in a health care environment



## Certificate III in Home and Community Care

CHC30202

Provided in partnership with Robinson College  
NTIS90449

*This course is suitable for workers providing personal care services in the community environment. It comprises of 15 units, 10 of which are mandatory and 5 electives.*

An example of the selection of units for this course could be:

- Provide care support which is responsive to the specific nature of dementia
    - Orientation to aged care work
  - Communicate appropriately with clients and colleagues
  - Work effectively with culturally diverse clients and co-workers
  - Work effectively in a home and community care environment
    - Provide personal care in a home and community care environment
    - Comply with information requirements of the aged care and community care sectors
  - Participate in safety procedures for direct care work
    - Facilitate cooperative behaviour
- And one of the following units:
- Orientation to disability work OR
    - Provide care and support
  - Provide support to an older person
    - Provide personal care
- Support people with alcohol and/or other drugs issues
  - Maintain an environment designed to empower people with disabilities
    - Apply first aid

## Certificate III in Aged Care

CHC30102

*This course skills workers carry out activities related to the maintenance of an individual's personal care and/or other activities of living. There are 13 units in this course, 9 core and 4 elective.*

An example of an selection suitable for an Aged Care Facility could be:

- Provide support to an older person
  - Provide personal care
  - Orientation to aged care work
- Support the older person to meet their emotional & psychosocial needs
- Provide care support which is responsive to the specific nature of dementia
  - Communicate appropriately with clients & colleagues
- Comply with information requirements of the aged care & community care sectors
  - Participate in safety procedures for direct care work
- Provide physical assistance with medication
  - Assist with self medication
  - Work effectively with culturally diverse clients & co-workers
  - Apply first aid



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## TRAINING FOR AUSTRALIAN APPRENTICESHIPS

in

**Certificate II in Community Services  
Support Work**

**Certificate III in Home & Community Care**

**Certificate III in Aged Care Work**

*NSW RTO Registration 91294*

